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GOVERNANCE AND IMPLEMENTATION

This resource should be reviewed and endorsed in accordance with the organisation's governance and document control processes prior to implementation.

[Insert Organisation's Letterhead / Header]

DUTY STATEMENT

POSITION TITLE:	SEWB Counsellor
REMUNERATION/CONDITIONS:	As per the Health Professionals and Support Services Award
POSITION STATUS:	Full-time
DIRECTLY RESPONSIBLE TO:	Practice Manager / Mental Health Team Lead
PERFORMANCE APPRAISAL:	6 month probationary period; performance reviews every 12 months thereafter
POSITION FUNCTION:	To support Aboriginal and Torres Strait Islander patients to achieve social and emotional wellbeing through a culturally guided, strengths-based approach, connecting individuals with health, social, and community resources.
MINIMUM SKILLS REQUIRED:	Qualification in counselling, social work, or psychology

POSITION SUMMARY

The SEWB Worker supports healing and connection by walking alongside patients as they navigate life challenges including mental health issues, grief, trauma, disconnection, and cultural identity. The role focuses on building trust, promoting empowerment, and improving access to culturally appropriate care and support networks.

RESPONSIBILITIES

Clinical & Therapeutic Care

- Provide practical and emotional support through a yarning and strengths-based approach
- Coordinate and support cultural healing activities and groups
- Link patients with health, housing, legal, and welfare services
- Assist in crisis response and safety planning
- Support re-connection to family, culture, and Country
- Work closely with clinical and cultural staff to support coordinated care
- Provide one-on-one and group counselling using trauma-informed and culturally safe approaches
- Develop wellbeing plans aligned with patient values and goals
- Support healing journeys and resilience-building
- Maintain detailed records and ensure appropriate referrals
- Participate in debriefing, supervision, and collaborative case management
- Promote early help-seeking through outreach and education
- Collaborate with internal clinicians and external partners for holistic support
- Respond to crisis presentations with appropriate interventions

Governance & Reporting

- Participate in data collection, CQI, and audit processes
- Attend clinical review and supervision sessions
- Support the development of mental health models that align with Aboriginal ways of knowing
- Adherence to funding agreements that align with Mental Health Reporting (PMHC)

MEETINGS

- Clinical meetings
- All staff meetings
- Interdisciplinary case conferences
- Stakeholder and partnership meetings as required

KEY PERFORMANCE INDICATORS

Focus Area

Client Support

Cultural Connection

Referral Completion

KPI

≥85% of patients supported have care plans

≥2 cultural or group healing activities quarterly

≥90% of agreed referrals are actioned

PROFESSIONAL DEVELOPMENT

- Participate in cultural mentorship and reflective practice
- Complete accredited SEWB or trauma healing training

ESSENTIAL SKILLS AND EXPERIENCE

- Proven experience in therapeutic mental health care
- Strong understanding of trauma, grief, and intergenerational impacts
- Strong connection to Aboriginal community and cultural knowledge
- Ability to build trust and communicate respectfully with community
- Experience in community services, SEWB or peer support

MANDATORY REQUIRMENTS

- Qualification in counselling, social work, or psychology
- Mental Health First Aid (or willing to obtain)
- Current CPR Certificate
- National Police Check
- Working With Children Check
- Current Driver's Licence
- Compliance with all organisational policies and procedures
- Adhere to confidentiality and privacy requirements in line with the Health Records and Information Privacy Act 2002 (NSW) and other relevant legislation.

SIGNATURE & ACKNOWLEDGEMENT

I agree to abide by the standards and policies and have read and understood the job description and agree to comply with same.

Employee Signature: _____

Date: _____

Manager Signature: _____

Date: _____