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GOVERNANCE AND IMPLEMENTATION

This resource should be reviewed and endorsed in accordance with the organisation's governance and document control processes prior to implementation.

DUTY STATEMENT

POSITION TITLE:	Optometrist
REMUNERATION/CONDITIONS:	Contracted through Local Health District (LHD), Rural Doctors Network (RDN), or alternate funding body.
POSITION STATUS:	Contracted or Part-time
DIRECTLY RESPONSIBLE TO:	Practice Manager
PERFORMANCE APPRAISAL:	Annual review conducted jointly with Practice Manager and funding body (if applicable), considering community demand and service feedback.
POSITION FUNCTION:	The Visiting Optometrist is responsible for providing culturally safe and comprehensive eye health services to Aboriginal and Torres Strait Islander clients. The role aims to reduce the incidence of preventable vision impairment by supporting early detection, management, and referral for eye-related conditions in collaboration with the primary healthcare team.
MINIMUM SKILLS REQUIRED:	Current registration with AHPRA as an Optometrist.

POSITION SUMMARY

This role involves delivering specialist optometry services during scheduled outreach clinics, focusing on improving access to culturally safe eye care. The Optometrist works in close partnership with clinical staff to support chronic disease management and reduce health inequities.

RESPONSIBILITIES

- Provide routine and diabetic eye examinations.
- Prescribe glasses, contact lenses, and visual aids.
- Identify and refer for conditions such as cataracts, glaucoma, and macular degeneration.
- Ensure accurate documentation in the patient management system (PMS).
- Support eye health promotion activities in community settings.
- Work collaboratively with GPs, AHPs, Diabetes Educators, and Chronic Disease teams.

Meetings

- Attend team case discussions and briefings where relevant and feasible.
- Engage in reflective practice and service feedback forums annually.

KEY PERFORMANCE INDICATORS

- Deliver a minimum of 4 clinics annually based on community demand.
- Maintain accurate and timely patient records (within 48 hours of consult).
- Participate in at least 1 staff in-service education session annually.

PROFESSIONAL DEVELOPMENT

- Maintain relevant continuing professional development (CPD) and seek ongoing learning in Aboriginal cultural safety and trauma-informed care.

ESSENTIAL SKILLS AND EXPERIENCE

- Demonstrated clinical excellence in cardiology and collaborative healthcare.
- Experience working in Aboriginal community settings or commitment to Aboriginal health.
- Strong communication skills and respect for culturally appropriate practices.

MANDATORY REQUIRMENTS

- Current registration with AHPRA as an Optometrist.
- Evidence of cultural awareness training or willingness to complete
- Public liability and professional indemnity insurance
- Current CPR Certificate
- National Police Check
- Working With Children Check
- Compliance with all organisational policies and procedures
- Adhere to confidentiality and privacy requirements in line with the Health Records and Information Privacy Act 2002 (NSW) and other relevant legislation.

SIGNATURE & ACKNOWLEDGEMENT

I agree to abide by the standards and policies and have read and understood the job description and agree to comply with same.

Employee Signature: _____

Date: _____

Manager Signature: _____

Date: _____