

Disclaimer

Please be advised that this resource has been prepared by the Aboriginal Health and Medical Research Council of NSW (AH&MRC) to broadly meet the needs of AH&MRC's Member Organisations. This resource is a general guide and will need to be amended to suit your particular organisation.

AH&MRC cannot guarantee that this resource will meet all the requirements of your individual organisation and may not be relevant to particular patients or their circumstances. AH&MRC strongly recommends that you undertake your own independent skill or judgement or seek appropriate professional advice relevant to their own particular circumstances when so doing.

INTELLECTUAL PROPERTY AND COPYRIGHT

Unless otherwise expressly stated, the copyright of this resource is owned by AH&MRC. This resource may only be used by AH&MRC's Member organisations and cannot be used for any other purpose or by any other organisation or group.

This resource must not be published or replicated without AH&MRC's written permission. All other rights are reserved.

LIMITATION OF LIABILITY

AH&MRC takes reasonable steps to maintain the accuracy of information available in this resource, however, some or all of the information is current at the date of the first publication, and may, from time to time, be amended, or become superseded or otherwise inaccurate. AH&MRC is not responsible for ensuring that the information contained within this resource is accurate, current, suitable or complete, and offers no guarantee that this resource will meet your organisation's or particular patients needs.

Accordingly, where conditions and warranties implied by law cannot be excluded, the AH&MRC limits its liability where it is entitled to do so. Otherwise, AH&MRC, its employees and agents are not liable for any loss or damage (including consequential loss or damage) to any users of this resource, however caused, which may arise directly or indirectly from this resource.

GOVERNANCE AND IMPLEMENTATION

This resource should be reviewed and endorsed in accordance with the organisation's governance and document control processes prior to implementation.

DUTY STATEMENT

POSITION TITLE:	Endocrinologist
REMUNERATION/CONDITIONS:	Contracted through Local Health District (LHD), Rural Doctors Network (RDN), or alternate funding body.
POSITION STATUS:	Contracted or Part-time
DIRECTLY RESPONSIBLE TO:	Practice Manager
PERFORMANCE APPRAISAL:	Annual review conducted jointly with Practice Manager and funding body (if applicable), considering community demand and service feedback.
POSITION FUNCTION:	To provide expert management of endocrine disorders, including diabetes, thyroid, and metabolic conditions, to Aboriginal and Torres Strait Islander clients.
MINIMUM SKILLS REQUIRED:	AHPRA Specialist Registration in Endocrinology

POSITION SUMMARY

The Endocrinologist plays a key role in reducing health disparities by providing specialist care in collaboration with primary health services.

RESPONSIBILITIES

- Diagnose and manage endocrine disorders.
- Collaborate on shared care for diabetes and thyroid conditions.
- Recommend investigations, treatment plans, and lifestyle changes.
- Participate in case conferencing.
- Liaise with GPs and allied health professionals.
- Provide education to clients and families.

Meetings

- Attend team case discussions and briefings where relevant and feasible.
- Engage in reflective practice and service feedback forums annually.

KEY PERFORMANCE INDICATORS

- Conduct 2-4 endocrine clinics monthly
- Submit all documentation in PMS within 24 hours.
- Provide input into care coordination for complex cases.

PROFESSIONAL DEVELOPMENT

- Maintain relevant continuing professional development (CPD) and seek ongoing learning in Aboriginal cultural safety and trauma-informed care.

ESSENTIAL SKILLS AND EXPERIENCE

- Demonstrated clinical excellence in endocrinology and collaborative healthcare.
- Experience working in Aboriginal community settings or commitment to Aboriginal health.
- Strong communication skills and respect for culturally appropriate practices.

MANDATORY REQUIRMENTS

- AHPRA Specialist Registration in Endocrinology
- Evidence of cultural awareness training or willingness to complete
- Public liability and professional indemnity insurance
- Current CPR Certificate
- National Police Check
- Working With Children Check
- Compliance with all organisational policies and procedures
- Adhere to confidentiality and privacy requirements in line with the Health Records and Information Privacy Act 2002 (NSW) and other relevant legislation.

SIGNATURE & ACKNOWLEDGEMENT

I agree to abide by the standards and policies and have read and understood the job description and agree to comply with same.

Employee Signature: _____

Date: _____

Manager Signature: _____

Date: _____