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GOVERNANCE AND IMPLEMENTATION

This resource should be reviewed and endorsed in accordance with the organisation's governance and document control processes prior to implementation.

[Insert Organisation's Letterhead / Header]

DUTY STATEMENT

POSITION TITLE:	Cardiologist
REMUNERATION/CONDITIONS:	Contracted through Local Health District (LHD), Rural Doctors Network (RDN), or alternate funding body.
POSITION STATUS:	Contracted or Part-time
DIRECTLY RESPONSIBLE TO:	Practice Manager
PERFORMANCE APPRAISAL:	Annual review conducted jointly with Practice Manager and funding body (if applicable), considering community demand and service feedback.
POSITION FUNCTION:	The Visiting Cardiologist will provide high-quality specialist cardiac care to community attending [Service Name]. The role ensures accessible, culturally safe cardiovascular assessment, treatment, education, and follow-up in collaboration with the service's clinical team.
MINIMUM SKILLS REQUIRED:	Fellowship of the Royal Australasian College of Physicians (FRACP) in Cardiology or equivalent. Current AHPRA registration

POSITION SUMMARY

The Cardiologist delivers regular on-site or telehealth consultations based on the demand for cardiovascular services, offering assessments, treatment plans, diagnostics, and specialist input for clients referred by GPs or other clinicians at [Service Name]. This role supports integrated care planning with the primary health care team, contributing to better chronic disease outcomes.

RESPONSIBILITIES

Clinical Service Delivery

- Conduct cardiovascular assessments and manage acute and chronic cardiac conditions.
- Interpret test results (e.g., ECG, echocardiograms, stress tests) and provide recommendations.
- Contribute to patient-centred care plans in collaboration with local clinical staff.
- Offer follow-up care plans and referrals for hospital-based intervention if required.
- Document consultations and outcomes in the service's patient management system.

Collaborative Care

- Support education and upskilling of local health staff, where relevant.
- Communicate findings and care plans with referring GPs and the broader care team.
- Participate in case conferencing where required.
- Respect and integrate local cultural protocols in all service interactions.

Meetings

- Attend team case discussions and briefings where relevant and feasible.
- Engage in reflective practice and service feedback forums annually.

KEY PERFORMANCE INDICATORS

- Minimum of 6–12 sessions delivered annually (or as per community demand/funding).
- Timely documentation in patient records following consultations.
- High levels of client satisfaction and cultural safety as evidenced by feedback.
- Participation in at least 1 clinical team education or case review annually.

PROFESSIONAL DEVELOPMENT

- Maintain relevant continuing professional development (CPD) and seek ongoing learning in Aboriginal cultural safety and trauma-informed care.

ESSENTIAL SKILLS AND EXPERIENCE

- Demonstrated clinical excellence in cardiology and collaborative healthcare.
- Experience working in Aboriginal community settings or commitment to Aboriginal health.
- Strong communication skills and respect for culturally appropriate practices.

MANDATORY REQUIRMENTS

- AHPRA Registration (Specialist)
 - Evidence of cultural awareness training or willingness to complete
 - Public liability and professional indemnity insurance
 - Current CPR Certificate
 - National Police Check
 - Working With Children Check
 - Compliance with all organisational policies and procedures
 - Adhere to confidentiality and privacy requirements in line with the Health Records and Information Privacy Act 2002 (NSW) and other relevant legislation.
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SIGNATURE & ACKNOWLEDGEMENT

I agree to abide by the standards and policies and have read and understood the job description and agree to comply with same.

Employee Signature: _____

Date: _____

Manager Signature: _____

Date: _____